



University Grants Commission  
Bahadur Shah Zafar Marg  
New Delhi - 110 002

**SPEED POST**

No. F. 6-478/2012 (TG)

The Principal  
Guru Nanak Dev Engineering College,  
Ludhiana, Dist: Ludhiana-141 006 Punjab

11.0 SEP 2012

Sub: Travel Grant to College teachers for presenting papers in International Conference(s) – Acceptance of proposal.

Sir,

This has reference to your application on the captioned subject. I am directed to inform you that the Commission has accepted your proposal for financial assistance to ~~presenting the paper~~ for presenting the paper entitled **Selection of material for Bicycle Chain in Indian Scenario Using MADM Approach** in the conference **World Congress on Engineering (WCE 2012)** to be held in **London, UK** from **4th – 6th July' 2012**, and has agreed to provide grant to the extent of 100% of the approved expenditure on this account to the Institution subject to the conditions indicated in Appendix-I. The proposal is approved with the condition that the College should be fit under section 2(f) & 12(B) of the UGC Act, failing which it will be considered cancelled automatically.

1. Statement of account giving details of expenditure incurred on various items Viz-travel, Airport Tax, Registration fee and daily allowance.
2. Utilisation Certificate in the prescribed form (Appendix-II) from the college auditor/Chartered Accountant for the total expenditure incurred on the visit.
3. Details of assistance received from and or facilities provided by the organizers of the conference or any other similar foreign agency.
4. Amount made available by the College/University/State Govt. and other sources for meeting 100% of approved expenses.



## Appendix-I

Terms and conditions for the grant approved by the Commission for visit of the College teachers almost for presenting paper at International Conference.

1. Commission's assistance towards expenditure on visit abroad of a College teacher for presenting paper at an International Conference would be limited to 100% of the admissible expenditure on the following items:

- a) Persons selected for participation should travel by excursion ticket in sectors by the cheapest air ticket (in any case not exceeding air India fare) actual fare not exceeding AC-II class train fare will be admissible from the college headquarter to the nearest air port and back.
- b) Actual train/bus fare from the Airport abroad to the town where the conference is held and back.
- c) Registration fee.
- d) Airport tax.
- e) Visa fee.
- f) Daily allowance will be paid as per the existing rates of Govt. of India.

(The above are inclusive rates and cover all expenses on abroad, lodging, incidental expenditure and internal travel with in the country concerned and no other per diem rates are allowed)

- g) For the payment of daily allowance the Government of India's rates will be followed D.A. will be paid for the duration of the conference plus four days i.e. two days before and two days after the conference.
- h) The college/University/State Govt./Indian National Science Academy/Department of Science and Technology/United National Development programme any recognized Association or organization could meet 50% of expenses.
- i) The college teachers may be allowed to bear the balance expenses from their own resources, if they have approached and failed to get the required amount from other approved sources/agencies.



**UNIVERSITY GRANTS COMMISSION  
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**APPENDIX-II**

Proforma for claiming re-imbursement of the expenditure incurred under the Travel Grant Scheme to attend Conference abroad.

1. Name \_\_\_\_\_
2. No. & Date of UGC's Approval \_\_\_\_\_
3. Name & Place of Conference attended \_\_\_\_\_
4. Duration of the Conference attended \_\_\_\_\_
5. Duration of the stay abroad \_\_\_\_\_
6. Detail of actual expenditure incurred: -
  - a) First Class Rail fare or actual Bus fare within India (from Place of duty to nearest Airport and back) \_\_\_\_\_
  - b)
 

Air fare (by Economy class Or Excursion ticket) (Photocopy to be attached)	Total fare	Discount given by the travel agent	Net payable
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  - c) Fare from Airport (abroad) upto the venue of the conference & back \_\_\_\_\_
  - d) Daily allowance for \_\_\_\_\_ days \_\_\_\_\_
  - e) Registration fee paid \_\_\_\_\_
  - f) Airport tax paid (Photocopy to be attached) \_\_\_\_\_
  - g) Visa Fee \_\_\_\_\_
  - TOTAL \_\_\_\_\_
  - h) Assistance received from INSA/DST/ ICAR/CSIR or any other agency \_\_\_\_\_
  - i) Balance amount to be reimbursed By UGC \_\_\_\_\_

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**APPENDIX-III**

**UTILIZATION CERTIFICATE**

Certified that the expenditure of Rs. \_\_\_\_\_

On the visit of \_\_\_\_\_

from \_\_\_\_\_ to \_\_\_\_\_

present his/her paper at the \_\_\_\_\_

\_\_\_\_\_ has been incurred in accordance with terms & conditions laid down by the University Grants Commission in its letter No.F. \_\_\_\_\_ dated \_\_\_\_\_ and all the conditions of the grant have been fulfilled: -

Accountant Auditor/Chartered  
Accountant with Registration  
number and seal

Principal/Dean



# Revised rates of Daily Allowance for Journeys Abroad

## Annexure

S. No.	Name of the country	Daily Allowance (in US \$)
1	Afghanistan	75.00
2	Albania	75.00
3	Algeria	75.00
4	American Samoa	60.00
5	Angola	75.00
6	Anguilla	75.00
7	Antigua	75.00
8	Argentina	75.00
9	Armenia	75.00
10	Australia	100.00
11	Austria	100.00
12	Azerbaijan	75.00
13	Aruba	75.00
14	Bahamas	75.00
15	Bahrain	75.00
16	Bangladesh	60.00
17	Barbados	75.00
18	Belgium	100.00
19	Belize	60.00
20	Belarus	75.00
21	Benin	60.00
22	Bermuda	75.00
23	Bhutan	60.00
24	Bolivia	75.00
25	Botswana	75.00
26	Bosnia Herzegovina	75.00
27	Brazil	60.00
28	British Virgin Islands	100.00
29	Brunei	75.00
30	Bulgaria	60.00
31	Burkina Faso	60.00
32	Burundi	60.00
33	Cameroon	60.00
34	Canada	100.00
35	Cape Verde Islands	60.00
36	Cayman Islands	60.00
37	Central African Republic	60.00
38	Chad	75.00
39	Chile	100.00
40	China	75.00
41	Colombia	60.00
42	Comoros	60.00
43	Congo	60.00
44	Cook Island	60.00

S. No.	Name of the country	Daily Allowance (in US \$)
45	Costa Rica	75.00
46	Croatia	75.00
47	Cuba	75.00
48	Cyprus	100.00
49	Czech Republic	75.00
50	Denmark	100.00
51	Djibouti	60.00
52	Dominica	75.00
53	Dominican Rep.	75.00
54	Ecuador	75.00
55	Egypt	75.00
56	El Salvador	75.00
57	Eritrea	60.00
58	Equatorial Guinea	60.00
59	Estonia	75.00
60	Ethiopia	60.00
61	Fiji	100.00
62	Finland	100.00
63	France	100.00
64	French Guinea	75.00
65	Gabon	60.00
66	Gambia	60.00
67	Gaza (PNA)	75.00
68	Georgia	75.00
69	Germany	100.00
70	Ghana	60.00
71	Gibraltar	100.00
72	Greece	100.00
73	Grenada	75.00
74	Guadeloupe	75.00
75	Guam	60.00
76	Guatemala	75.00
77	Guinea	60.00
78	Guinea Bissau	60.00
79	Guyana	75.00
80	Haiti	75.00
81	Honduras	75.00
82	Hong Kong	100.00
83	Holy See (Vatican)	100.00
84	Hungary	75.00
85	Iceland	100.00
86	Indonesia	75.00
87	Iran	75.00
88	Iraq	75.00



S. No.	Name of the country	Daily Allowance (In US \$)
177	Sri Lanka	60.00
178	St. Kitts & Nevis	60.00
179	St. Lucia	60.00
180	St. Vincent & Grenadines	60.00
181	Sudan	60.00
182	Surinam	75.00
183	Swaziland	60.00
184	Sweden	100.00
185	Switzerland	100.00
186	Syria	75.00
187	Tajikistan	75.00
188	Tanzania	60.00
189	Thailand	75.00
190	Togo	60.00
191	Tonga	60.00
192	Trinidad & Tobago	75.00
193	Tunisia	60.00
194	Turkey	100.00
195	Turkmenistan	75.00
196	Turks & Caicos	75.00
197	Tuvalu	60.00
198	Uganda	60.00
199	U.A.E.	75.00
200	U.K.	100.00
201	U.S.A.	100.00
202	Russian Federation	75.00
203	Ukraine	75.00
204	Uruguay	75.00
205	US Virgin Islands	60.00
206	Uzbekistan	75.00
207	Vanuatu	75.00
208	Venezuela	75.00
209	Vietnam	60.00
210	Yemen	60.00
211	Wallis Futuna Islands	60.00
212	Zaire	60.00
213	Zambia	60.00
214	Zimbabwe	75.00